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STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	BOARD OF CLINICAL SOCIAL WORK EXAMINERS
MEETING DATE AND TIME:	Monday, May 21, 2012 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES APPROVED	06/18/2012

MEMBERS PRESENT

Fran Franklin, Professional Member, **President, Presiding**
Rochelle Mason, Professional Member, **Vice President**
Yen-Anh Gibson, Public Member
Florienda Scott-Cobb, Professional Member
Kyla Teed, Public Member
Philip Thompson, Professional Member (9:05 a.m. – 11:13 a.m.)

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Eileen Heeney, Deputy Attorney General
Jessica Williams, Administrative Specialist II

MEMBERS ABSENT

Sandra Bisgood, Public Member, **Secretary**

ALSO PRESENT

John Shuford, NASW

CALL TO ORDER

Dr. Franklin called the meeting to order at 9:05 a.m.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed the April 16, 2012 minutes for approval. Dr. Franklin made a motion, seconded by Ms. Mason, to approve the minutes as amended. Motion unanimously carried.

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to amend the March 19, 2012 meeting minutes based on Dr. Franklin's request on the grounds that the conversation described under "Discussion Regarding Clarification of One to One Supervisory Hours" was very lengthy and substantive and the minutes did not capture certain points of the discussion. Motion unanimously carried.

NEW BUSINESS

Ratification of Application to Sit for the ASWB Exam– Michelle Gordon-Akinola

Ms. Mason made a motion, seconded by Mr. Thompson, to ratify the application to sit for the ASWB exam for Michelle Gordon-Akinola. Motion unanimously carried.

Ratification of Application to Sit for the ASWB Exam– John Pavco

Ms. Mason made a motion, seconded by Mr. Thompson, to ratify the application to sit for the ASWB exam for John Pavco. Motion unanimously carried.

Ratification of Application to Sit for the ASWB Exam– Diane Semancik

Ms. Mason made a motion, seconded by Mr. Thompson, to ratify the application to sit for the ASWB exam for Diane Semancik. Motion unanimously carried.

Ratification of Application to Sit for the ASWB Exam– Carolyn Showell

Ms. Mason made a motion, seconded by Mr. Thompson, to ratify the application to sit for the ASWB exam for Carolyn Showell. Motion unanimously carried.

Ratification of Application for Licensure by Reciprocity– Hazel Cook-Fasano

Ms. Mason made a motion, seconded by Mr. Thompson, to ratify the application for licensure by reciprocity for Hazel Cook-Fasano. Motion unanimously carried.

Ratification of Application to Sit for the ASWB Exam– Mary McGrath

Ms. Mason made a motion, seconded by Mr. Thompson, to ratify the application to sit for the ASWB exam for Mary McGrath. Motion unanimously carried.

Report on ASWB's Annual Spring Education Meeting Held in Lexington, Kentucky (April 26-29)

Dr. Franklin reported on the ASWB's Annual Spring Education Meeting. She stated that the information discussed throughout the meeting is extremely helpful as everything pertained to the electronic world. Dr. Franklin noted that technology is ever changing and it is important to remember that it applies to confidentiality, clients, supervision, etc. Many of the jurisdictions are working towards changing regulations or statutes to account for the use of technology.

Ms. Williams reported to the Board about the Administrators forum and tasks that other jurisdictions are currently working on. She reported that the conferences were insightful and provided much needed information regarding e-therapy, facebook and avatar therapy.

Ms. Mason requested clarification regarding the process of sending out amended agenda items on the Friday prior to the meeting on Monday. Ms. Williams advised Ms. Mason that it is the Division of Professional Regulation's policy to amend the agenda the day before the meeting to include any additional business. If the Board is requesting not to have an amended agenda or not review any completed applications received after the 10 business days before the meeting, she will need to discuss the request with her supervisor. It was discussed and determined that the Board will continue the current process, if additional applications are added to the amended agenda; Ms. Williams will send the documents to the full Board on the Friday prior to the Monday Board meeting.

Review of Application to Sit for the ASWB Exam – Carolyn Johnson-Krumm

Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the application to sit for the ASWB Exam for Carolyn Johnson-Krumm. Motion unanimously carried.

Review of Application to Sit for the ASWB Exam – Kaylan Moore

Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the application to sit for the ASWB Exam for Kaylan Moore. Motion unanimously carried.

Review of Application to Sit for the ASWB Exam – Juli Morton

Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the application to sit for the ASWB Exam for Juli Morton. Motion unanimously carried.

Review of Application to Sit for the ASWB Exam – Christopher Stoudemire

Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the application to sit for the ASWB Exam for Christopher Stoudemire. Motion unanimously carried.

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to not accept supervisory reference forms, without the exact number of supervised and one to one hours; an amount of hours with a +/- will not be accepted, due to the Board being unable to interpret how many hours +/- is. If an individual is reapplying to sit for the exam and previous supervisory reference forms are being used, a +/- will be accepted due to the fact that the supervisory reference forms were submitted prior to the Board making this decision. Motion unanimously carried.

Review of Application for Licensure by Reciprocity – Jacklyn Hollenbaugh

Mr. Thompson made a motion, seconded by Ms. Mason, to approve the application contingent upon receipt of the exact amount of clinical supervisory hours and one to one supervisory hours for Jacklyn Hollenbaugh. Motion unanimously carried.

Review of Application for Licensure by Reciprocity – Erin Sullivan

Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the application for licensure by reciprocity for Erin Sullivan. Motion unanimously carried.

Review of Application for Licensure by Reciprocity – Cynthia Vordenbaum

Mr. Thompson made a motion, seconded by Ms. Mason, to table the application for licensure by reciprocity for Cynthia Vordenbaum for clarification regarding her supervisory documentation from West Virginia. Motion unanimously carried.

Review of Application for Licensure by Examination – Polixeni Stamatiadis

Mr. Thompson made a motion, seconded by Ms. Mason, to approve the application for licensure by examination for Polixeni Stamatiadis. Motion unanimously carried.

Mr. Thompson asked Ms. Mason and Dr. Franklin, about the "Documentation of Attempts to Secure LCSW Supervision" forms and if they were being utilized for applications that are being ratified during the Board meeting. Dr. Franklin noted that the forms are being filled out, but some people are answering "No" to all questions. Mr. Thompson suggested that it should be a

requirement to have a LCSW as a supervisor. In Maryland, it is required that all supervision be obtained from a LCSW.

Mr. Thompson suggested that if the applicant has not demonstrated proof of their attempts to secure supervision from a LCSW, then it is ultimately the Board's discretion to approve or propose to deny the application. If supervision began after June 1, 2009, the applicant must demonstrate their attempts to obtain LCSW supervision. If appropriate documentation is not submitted, the Board has the authority to propose to deny the application.

Mr. Thompson made a motion, seconded by Ms. Mason, that if an applicant did not have supervision from a LCSW, and the "Documentation of Attempts to Secure LCSW Supervision" form is filled out, then it is to be reviewed by the full Board during their regularly scheduled meeting. Motion unanimously carried.

UNFINISHED BUSINESS

Review Draft Regarding Revisions to Statute and Rules and Regulations

The Board began to revise the latest draft of the proposed statute, which Ms. Heeney prepared, based on previous discussions. Ms. Heeney will make the recommended revisions to the draft for the Board to continue to review during their June 18, 2012 meeting.

Review Draft Letter to Stake Holders Regarding Proposed Revisions to the Statute and Rules & Regulations

This item was tabled until the proposed revisions of the statute and rules and regulations are completed.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

There was no other business before the Board.

PUBLIC COMMENT

Mr. Shuford inquired if he could notify the members of the NASW about the Board's decision not to accept +/- signs on the supervisory reference forms in the newswire. He suggested that the President of the Board could publish a statement regarding the Board's decision. Dr. Franklin advised Mr. Shuford that it would be helpful to have a general statement in the newswire reminding applicants to read and be exact when answering questions on the application. Ms. Heeney advised Mr. Shuford that he can refer to the March meeting minutes.

Mr. Shuford requested clarification on the specific date that an applicant must submit documentation of their efforts to obtain a LCSW as a supervisor. He was directed to section 4.1.1 of the rules and regulations, which states that as of June 1, 2009, an applicant needs to submit a notarized statement or form explaining why a LCSW is/was not available.

Mr. Shuford inquired about the Board considering multi-level licensure and an estimated date of completion. He was advised that the Board is currently working on strengthening the statute, which includes multi-level licensure, and that the Board is unable to determine if the proposed

statute will be finalized for the next legislative session. Dr. Franklin noted that the Board will not sacrifice thorough discussions to meet a deadline; the Board needs to consider all aspects to protect the public.

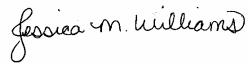
NEXT MEETING

The next meeting will be held on June 18, 2012 at 9:00 a.m. in Conference Room A.

ADJOURNMENT

Dr. Franklin made a motion, seconded by Ms. Scott-Cobb, to adjourn the meeting. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 12:09 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jessica M. Williams".

Jessica M. Williams, Administrative Specialist II
Delaware Board of Clinical Social Work Examiners